



Next Steps Checklist New Expert Organizers

Objective: Provide you with a clear path for joining the Me In Order community and platform.

- ☒ Introduction: Reading the content found at MeInOrder.com and gaining a solid understanding of what we do and why we do it.
 - ☒ "Getting To Know You" form: Questions asked of you via web form to help us get to know you better prior to our Introductory Call.
 - ☒ Introductory Call: A 15 to 30-minute telephone call with a MiO representative. This call is meant to answer your initial questions.
 - ☒ MIO 101: A course designed to provide you with the details about the MiO platform and provide you with your first experience with the classroom education.
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- ☐ Experience Meeting: 1-on-1 video conference with Jeremie Barber
- ☐ Organizing Pictures Submission and Review
- ☐ Teammate Starter Membership purchase
- ☐ Forms to Sign
 - ☐ W-9 Form
 - ☐ Direct Deposit Form
- ☐ Complete the **Foundations** course and final exam (> 70%)
- ☐ Teammate Pro Membership purchase
- ☐ Receive Starter Kit
- ☐ Complete the **Platform Systems** course

- ☐ Platform Profile Completion
- ☐ Begin Field Experience and/or Mentoring
- ☐ Attend my first Workshop
- ☐ Complete **The Me In Order Platform** course and final exam (> 70%)
- ☐ Get portrait taken for my web page (central will advise where to go)
- ☐ Receive deposit card
- ☐ Complete my first 100 billable hours
- ☐ Receive Team Captain badge
- ☐ Receive Certified Expert Organizer™ designation and badge
- ☐ Receive personalized business cards
- ☐ Begin to work towards receiving my Continuing Education badge

Expectation: Getting started with Me In Order is a lengthy process by design. Only those that embody P.E.A.C.E. make it all the way through and receive their Certified Expert Organizer® designation. You've got this!